

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



7th Edition

January 31, 2018

Department Head Meeting Highlights

On January 30th the topics discussed included the following:

- Electric Utility Manager and Street Superintendent Positions – Interviews were conducted January 8th and January 24th. The recommendation from the interview team (Mayor Jones, Council Member Johnson, Council Member Joyce and Utility Commission Representative Tom Riordan) will be to hire a Street Superintendent and Electric Superintendent. This recommendation will go to the City Council on February 6th.
- Training and Educational opportunities were briefly discussed and a joint training will be planned for April/May 2018, or later, in order to include any new hires for Department Heads at the Street, Electric and Liquor Store.
- SMART goals for 2018 are being completed by the Departments and their Boards\Commissions for submission to the City Council for consideration and approval.

Activities & Project Updates

- Arena Locker Rooms and Ice System Project – The Windom Youth Hockey Association locker room project is progressing with interior work being completed. Initially they had wanted to be finished in January, but the project is now slated for a February completion. The Ice System Replacement Project has opened bids which came in favorably. The estimated construction cost was \$1,212,000 and the apparent low bid came in at \$943,000. Should the City Council approve moving ahead the project will start upon completion of the Ice Show in March and be completed just before the Fair in August.
- Hotel Project – Construction work now includes framing on the first floor. The framing will continue the next few weeks and rough-ins for plumbing and electrical can start as they work to enclose the building.
- Library Window Project – The Friends of the Library have attained their goal to raise \$10,000 for the Window Project which is outstanding. Many thanks to the people who donated to this project. Also in 2018 the Library will be working on renovating their restroom to meet ADA requirements. The State grant to assist with the window project may be expanded to help with the restroom project, which is also good news.
- Airport Hangers – The Airport Manager and engineering consultants have been working to add hanger space at the airport as all the existing hangers are full and there are other airplanes on our waiting list. The new hangers will include two phases. First, one bay extensions are being planned in 2018 for the two 4-bay hangers that were built in 2005. This will get them two more hanger bays. Second, a taxiway near the old hanger on the north side of the property will be widened to allow for a new 4 bay hanger to be built in the near future.

CITY COUNCIL – January 16, 2018

The upcoming City Council meeting will include these highlights:

1. Approved use of City Right-of-Way for the Winfair Elementary Safe Routes to School project that will comprise a semi-circular drop-off and pick-up for students.
2. Approved submission of a federal grant to assist the Fire Department in purchasing a new truck to replace a 20-year old unit.
3. Declared Paul Johnson's Ward II City Council seat vacant upon his resignation January 21, 2018. This seat will be filled through a Mayor appointment to complete Mr. Johnson's unexpired term which is December 31, 2018.
4. Discussion on compression braking "jake brakes" related to signs along Highways 60/71 and enforcement.
5. Approved contractor payments for the Water Treatment Plant Filter Project, Electric Substation Project and the final payment for the 2017 Street Project.

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Thank you to Street Department, Electric, Water and everyone else who helped out with snow removal after the blizzard on January 22.

*Thank you to everyone for your hard work and
dedication to the City of Windom*