



Windom, MN

Information Required to Obtain a Building Permit

The following is a list of information that is required to obtain a Building Permit for new construction projects. Please call the Building Department if you would like sample forms or need help submitting any information. 507-832-8660.

- Building Permit Application
- Site Plan
 - Lot lines with dimensions
 - All existing buildings with dimensions
 - All proposed buildings or additions with dimensions
 - Driveway width
 - Setback dimensions from all structures to property lines and between structures
 - Utility easements if located on the lot
 - Elevation of street, main floor and garage floor
- Floor Plans for all levels and Garage
 - Building dimensions
 - Room sizes and use of room
 - Kitchen and bathroom layout
 - Window and door location and sizes
 - Stair locations and width
 - Smoke and carbon monoxide detector locations
 - Sump pit and radon vent location
 - Attic access size and location
- Exterior Elevation of all Sides
 - Window and door locations
 - Finished grade height and slope
 - Decks, landings and stairs
 - Wall height
 - Roof Pitch
- Wall Sections
 - Footing and foundation size, reinforcement and waterproofing
 - Anchor bolt type, size and spacing
 - Wall stud size and spacing
 - Floor joist type, size and spacing
 - Roof truss pitch, type and spacing
 - Window and door header size and material
 - Type, thickness or R-value and location of all insulation and vapor barriers
 - Interior and exterior finish materials
 - Drain tile size and backfill material
 - Finish grade height and slope
- Specifications
 - Floor and roof truss drawings
 - Window and door schedules
- Energy code compliance certificate