

City of Windom
NOTICE BY LANDLORD TO TENANT
RENTAL HOUSING INSPECTION

Tenant	Property
Name: _____	Address: _____
Unit No.: _____	Owner: _____

The City of Windom has scheduled the following inspection:

Address: _____ Unit or Apartment No.: _____

Date: _____ Time: _____ o'clock, am pm .

YOU, as Tenant(s) of the above-described rental housing unit, ARE HEREBY NOTIFIED:

1. A rental inspection of the above-described unit is scheduled as set forth above.
2. You are hereby notified that the property owner or manager and an inspector from the City of Windom will enter your rental housing unit for the purpose of conducting a rental housing inspection as stated above and as required by Windom City Code. A report of the inspection will be made available to you upon request.
3. You have the right to be present for this inspection.
4. If you are unable to be present for the inspection or choose to not be present for the inspection, you should sign the attached "Tenant Consent Form" and return it to the property owner or manager prior to the inspection. The owner/manager will give the Consent Form to the City at the time of the inspection.
5. The inspection will be conducted as scheduled above even if you are not present.

This written Notice of the scheduled inspection of your rental housing unit is given to you pursuant to Minnesota Statutes Section 504B.211, as it may be amended from time to time.

CERTIFICATION

By signing below you certify that:

- (1) You are the property owner or manager of the above-described property.
- (2) You have given the above written notice of the scheduled inspection to the tenant listed above, pursuant to Minnesota Statutes Section 504B.211, as it may be amended from time to time, on _____ *(date)*.

PROPERTY OWNER OR MANAGER

Print Name: _____ Date: _____

Signature: _____