

# Pre-Application Report Request

Persons interested in finding out the additional information regarding the interconnection of a distributed energy resource to the Utility's distribution system are to fill out this Pre-Application Report Request. The pre-application report request is to be filled out as completely as possible by the applicant. The Utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a \$300 fee is submitted to the Utility.

Distributed Energy Resource Information		
Project Address:		
City:	State:	Zip Code:
GPS Coordinates:	Nearby Cross Streets:	
Location of the Proposed Point of Common Coupling (e.g. meter number or pole number):		
DER Type <i>(Check all that apply)</i> :		
<input type="checkbox"/> Solar Photovoltaic	<input type="checkbox"/> Wind	<input type="checkbox"/> Battery Storage
<input type="checkbox"/> Combined Heat and Power	<input type="checkbox"/> Solar Thermal	<input type="checkbox"/> Other (please specify)
Total Aggregate Nameplate Rating of Proposed DER System (kW AC):		
Phase Configuration of Proposed DER System	<input type="checkbox"/> Single	<input type="checkbox"/> Three
Service Voltage of Proposed DER System	Volts	
Will this be a stand-alone generator not interconnected to onsite load (not including station service)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

For Office Use Only	
Date Received:	Application Fee Received: <input type="checkbox"/> Yes <input type="checkbox"/> No
Date Completed Pre-Application Report Sent to Applicant:	

### Point of Interconnection – Additional Information

Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.)

Yes     No

Customer Name:

Customer Account Number:

Existing loads at site (*kW AC*):

List future additional loads planned for at site (*in kW AC*):

### Project Contact Information

Full Name:

Name of Business:

Street Address:

City:

State:

Zip Code:

Email:

Phone:

### Payment and Agreement

There is a non-refundable \$300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:

- Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to Windom Municipal Utility.
- The Utility shall provide a report with only the available information on the proposed point of interconnection.
- The information provided by the Utility may become outdated and not useful at the time of submission of a complete Interconnection Application.
- The confidentiality provision as listed in Section 12.1 of the Overview Process of the Municipal Minnesota Distributed Energy Resource Interconnection Process apply.
- Upon receipt of the report no guarantee is made by the Utility that a future Interconnection Application will be approved for this proposed site.

\_\_\_\_\_  
Applicant Signature:

\_\_\_\_\_  
Date:

**\*\*\*Please print clearly or type and return completed along with any additional documentation\*\*\***