

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



33rd Edition

June 25, 2019

Department Head Meeting Highlights

On June 11th the topics discussed included the following:

- Graphic Information System (GIS) – Cottonwood County inquired if the City would be interested in contracting for time or discussing a shared GIS position. Discussion among the Department Heads is that the Departments use different systems, have a large need and backlog of data that could be addressed with a GIS system and GIS Coordinator of our own to encompass the needs of all the applicable Departments. Due to cost this has been tabled for future discussion in the past. A working group may be formed to further discuss the matter.
- Employee Appreciation Recognition Event – Organizers are looking at possible August dates and venues.
- Spring 2019 Flooding – The State has declared this event a disaster so some funding may be available to address damages. A local meeting will be held July 2nd.

Activities & Project Updates

- Liquor Store – Switching to a new credit card process to expand options and reduce costs. On July 4th they will be open 12 noon to 7:00 pm.
- City Hall – The City Council reviewed and approved the audit. Carter Squires is the 2019 summer intern and he has started work.
- Library – On June 27th there will be an event hosted at Winfair Elementary. A new Library Book Club has started and has 16 members. In July work on the window replacement for the Children’s Library will start as well as work on the restroom remodeling.
- Arena – The staff is working on prep for Horse Shows, etc.
- Electric Department – The boring machine has been repaired so the crew is back out with it. Conner Knigge will be starting July 8th as a line worker if approved by the Utility Commission.
- Pool – The pool season is going well.
- Telecom – The Telecom Commission voted to recommend a transition to Over-the-Top video system. An audit of the system in May showed one customer with 39.1 terabytes of data downloaded...which is a huge amount.
- Police – K-9 graduation for Officer Norell and Bruno is June 28th.
- Building and Zoning – Nuisance complaints continue, but slowed down. Action is being taken regarding a court order for two properties.

- EDA – Meeting with MN DOT regarding development along East Highway 60. Continuing to work on the process for the apartment project and Cemstone development.
- Parks – Sediment at the Island Park boat ramp was removed and work on the south ballfield was done.
- Street Department – Working on potholes and will be running an advertisement to fill the vacant maintenance worker position.
- Water\Wastewater – Completing the RRRWS water purchase agreement. Change order and pay request for the WWTP construction pending and the sewer line jettors are working and doing pipe lining.
- Community Center – The Board adopted a referral bonus for events that rent the full or half gym. The 2005 Jeep was given to the Community Center to use for sales calls and maybe wrapped with advertising for the Center.

CITY COUNCIL – July 2, 2019

The upcoming City Council meeting will include these highlights:

1. **Red Rock Rural Water System Water Purchase Agreement**
2. **Mutual Aid Agreement Between the City and Cottonwood County**
3. **Petition for Annexation – Block Property for Avera Clinic**
4. **Ambulance Replacement – Bid Specifications and Advertisement**
5. **EMT\Fire Short-term Health Insurance Upon Injury**
6. **Resignation\Retirement Letter – Al Baloun, Recreation Director**
7. **Hiring PT Liquor Store Clerk**
8. **Change Order and Contractor Payment for WWTP**

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- **Chief Scott Peterson** for being flexible to cover a variety of shifts while the Department is short-staffed
- Congratulations to **Officer Louis Norell and Bruno** for their work, training and graduation from K-9 school
- **Cheryl Lillegaard** for planting and maintaining the flowers at the Power House

Thank you to everyone for your hard work and dedication to the citizens of our community.