

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



34th Edition

July 18, 2019

Department Head Meeting Highlights

On July 9th the topics discussed included the following:

- MMUA Site Visits – Anthony Lenz, MMUA Safety Consultant, recently was assigned to be Windom’s MMUA safety representative replacing Ryan Mihalak. Mr. Lenz has started making some site visits to get familiar with them and meet staff. He visited Departments on July 15th and he will also be scheduling a safety training later in the month or early August.
- Employee Appreciation Recognition Event – A tentative date of August 22nd has been discussed for 5:30 pm to 7:30 pm supper. The location is still being discussed.
- City-owned Computers & Cell Phones – A reminder to all staff that City owned equipment is to be used for City business and data contained on these devices are subject to Public Data laws.
- MN DOT 10-Year Work Plan Presentation – On July 16th at 11:00 am representatives from MN DOT presented to the Cottonwood County Commissioners regarding their upcoming 10-year work plan. This meeting is open to the public.

Activities & Project Updates

- Liquor Store – Was very busy on July 4th as the store exceeded the prior year’s sales totals by 2:30 pm. Liquor sales and server training is being held in Windom and City staff will be attending.
- City Hall – Work on 2020 budgeting started.
- Library – The recent event at Winfair was attended by about 70 people. There is a leather working workshop today at the Cottonwood Co Historical Society for Teens & Tweens. Preparations are underway for Library Day at the Fair.
- Arena – Horse Show this weekend.
- Electric Department – The auction items sold well, with the truck going for \$5,000. Work will start again on the Cottonwood Lake Drive boring project and power is being put into the school site
- Pool – The slide was repaired and pool season going well.
- Telecom – The ped by the hospital was covered by MN DOT in their work, but they corrected the issue. Staff is covering operations as vacations are being taken.
- Police – The K-9 is in Windom and is being introduced to the community and just starting to meet people. The Mayor, Police Chief and I had good meeting with the SW\WC Coop regarding community policing and costs.

- Building and Zoning – Working on rental housing inspections. FEMA draft flood maps are being reviewed, the flood elevations are the same but the data is more precise. P\Z meeting tonight to discuss zoning for the new Avera property and the Commission will discuss code review. Right of Way Permits are being re-worked to fit current department needs.
- EDA – North Windom Industrial Park monument sign nearly done. Some leads of businesses interested in the Shopko building but nothing firm yet. Continuing work on the Cemstone relocation project.
- Parks – Sediment removal at the Island Park and trying to figure out what to do at Mayflower Park as it is still very wet and unusable. Work on the Windom Rec Area bathrooms and concessions building has started.
- Street Department – Working on filling newly formed potholes. Found culvert on River Road by 18th Avenue.
- Water\Wastewater – The State of MN is raising the water surcharge by about 50% so the 53 cent surcharge on household water bills will be going up in January. Work on the WWTP moving along and a 239 day time extension was approved by the City Council.
- Community Center – A new brochure was completed with updated information and packages. An A\C unit went down so that was repaired.

CITY COUNCIL – July 16, 2019

The upcoming City Council meeting will include these highlights:

1. **Airport Layout Plan Presentation**
2. **Annexation and Zoning for the Avera Property**
3. **Proclamation for Years of Service to Al Baloun**
4. **Night to Unite – Proclamation and Street Closure Request**
5. **Part-time Liquor Store Hire**
6. **City Administrator Annual Evaluation**

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Thank you to **Eric Ward and Ryan Anderson** at the Water Department from **Tim Hogan** for their work in fixing the Swimming Pool slide.
- Congratulations on **Al Baloun** on his retirement and Thank you for the 26 years of service to the community.

Thank you to everyone for your hard work and dedication to the citizens of our community.