

**CITY OF WINDOM
BUILDING AND ZONING OFFICE
444 9th Street, Windom, MN 56101 (Phone: 507-831-6125)**

APPLICATION FOR PERMIT TO ERECT SIGN

Site Address: _____

Legal Description of Property: _____

Applicant: _____

Property Owner:	Name _____	Address _____	Phone _____
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Property Owner:	Name _____	Address _____	Phone _____
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Property Owner:	Name _____	Address _____	Phone _____
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Sign Installer: _____

Sign Installer:	Name _____	Address _____	Phone _____
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Existing Signs on Property (Location and Size): _____

Site Information: Lot Frontage _____ Square Feet of Building Face: _____ Zone: _____

Set Back from Curb: _____ Feet Set Back from Lot Line: _____ Feet

Distances from: Nearest Intersection _____ Feet Nearest Access Drives _____ Feet

NEW SIGN INFORMATION: Type of Sign: _____ Business _____ Advertising _____ Other - Describe: _____

No. of Posts for Sign: _____ No. of Sides (Ex. Single Face/Double Face): _____

Size of Sign Area Requested: _____ X _____ X _____ = _____ Square Feet
(Width) (Height) (No. of Sides)

Location and Height of Ground Sign: _____

(Also attach drawing of sign and site drawing for location of sign.)

Lighting: _____ Fluorescent _____ Neon _____ Incandescent _____ Flashing _____ None

Proposed Date(s) of Installation of Sign(s): _____

Additional Comments: _____

I HEREBY ACKNOWLEDGE that I have read this Application and state that the information is correct and agree to comply with the Ordinances of the City of Windom regulating sign construction and placement. It is expressly understood that this permit is conditioned upon maintenance of the sign in a satisfactory condition.

Date: _____ X _____
Signature of Applicant

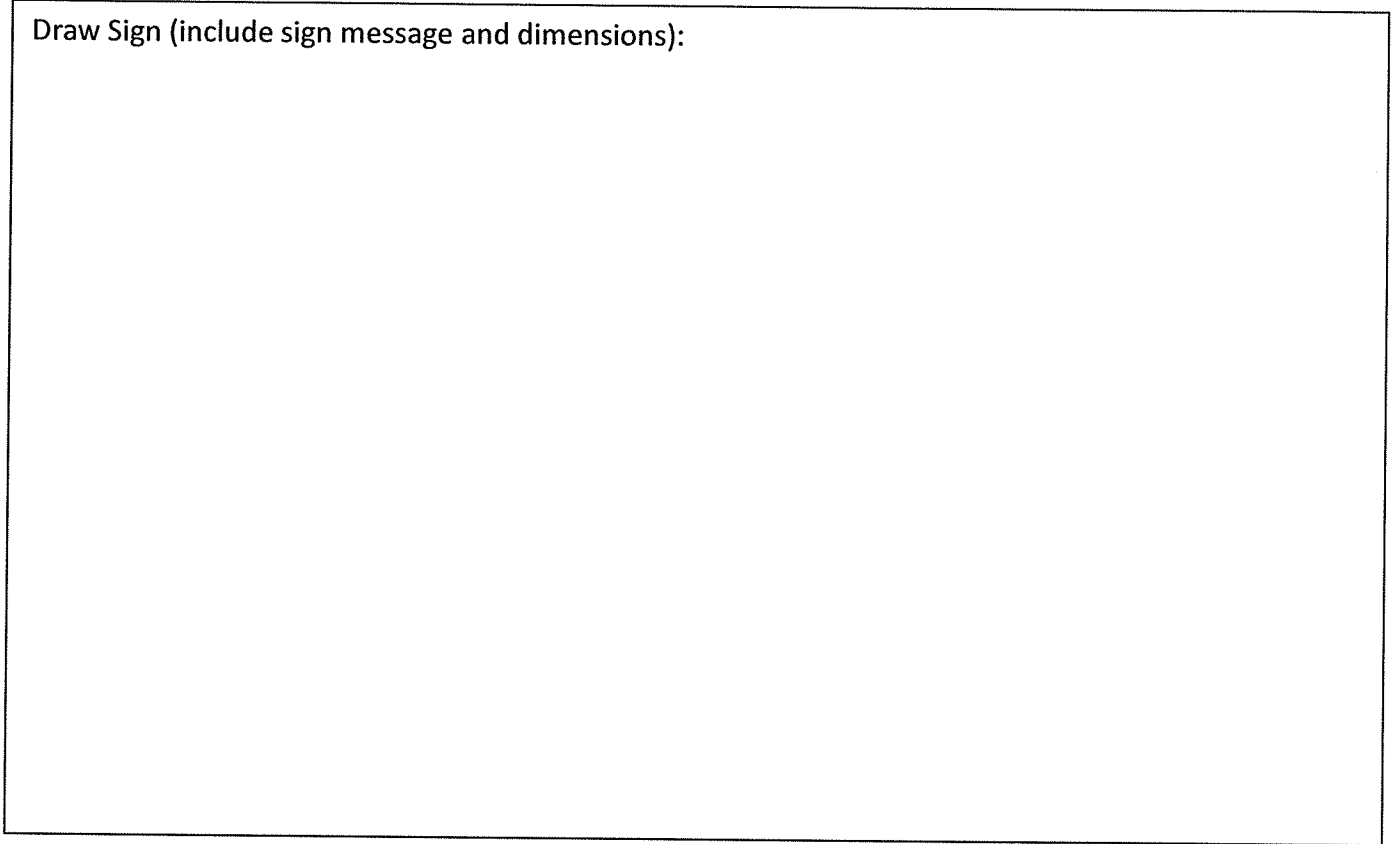
I hereby give my consent to the sign as proposed herein. X _____
Signature of Property Owner Date

PERMISSION IS HEREBY GRANTED for the construction of the sign as described in the above application. This sign shall be in accordance with the regulations as set forth in the Sign Ordinance of the City of Windom.

_____ Date	_____ Zoning Administrator	_____ Permit No.	_____ Fee Paid
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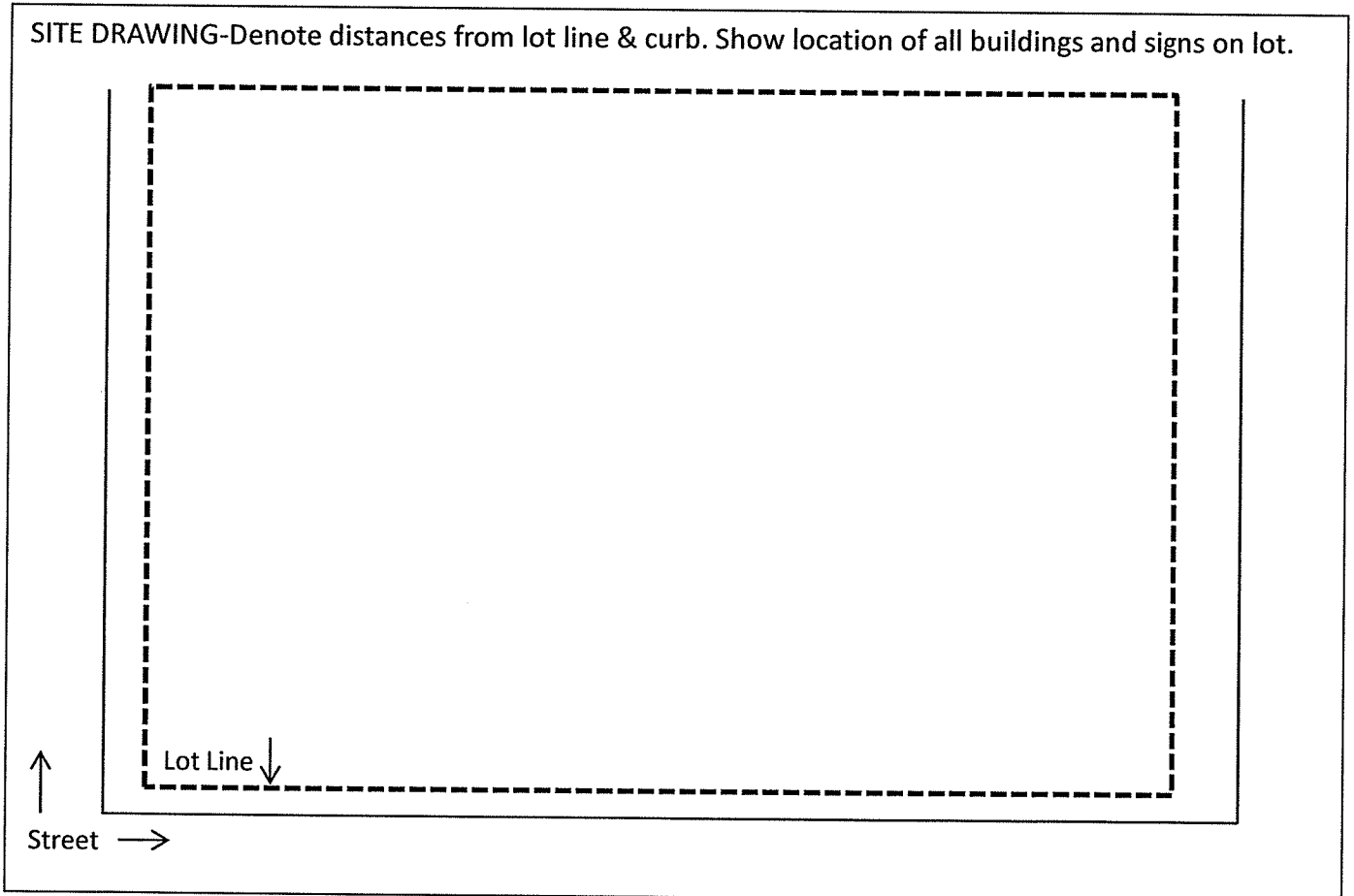
Attachment to Application to Erect Sign

Draw Sign (include sign message and dimensions):



Free Standing Signs

SITE DRAWING-Denote distances from lot line & curb. Show location of all buildings and signs on lot.



The site drawing template consists of a large rectangular area enclosed by a solid line. Inside this area, a dashed line represents the lot boundary. At the bottom-left corner of the dashed lot line, there is a downward-pointing arrow labeled "Lot Line". At the bottom-left corner of the solid street line, there is an upward-pointing arrow labeled "Street" with a rightward-pointing arrow next to it, indicating the street's direction.