

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



39th Edition

September 24, 2019

Department Head Meeting Highlights

On September 24th the topics discussed included the following:

- ALICE Training Debrief – About 30 employees attended the ALICE training held at City Hall. The need to be observant and vigilant for our safety was highlighted. Possible on-site follow up visits at Departments so their questions on what to do at their buildings will be offered.
- City Website Training – Update from Jill Beim needed on how to make changes\improvements to the City's website. Discussion of training format (live or webinar) and possible dates.
- Highway 60/71 Bridge Scoping Meeting – MN DOT staff will be in Windom to discuss their plans for the Highway 60/71 bridge replacement project scheduled for 2025.

Activities & Project Updates

- Liquor Store – Minnesota Municipal Beverage Association meeting in Marshall this week. Plan to have 6 vendors for beer sampling at the Community Center 20-year Anniversary Celebration. Did some landscaping work at the store.
- City Hall – Part-time office ad netted 18 applications. Plan to have a recommendation to Council on October 1st. This person would help backfill the hours from Leesa's position as she transitions into utility billing. Wellness activities for 2019 are wrapping up and there are still opportunities to participate to earn the incentives.
- Library – September 24 is Antique Appraiser visit and they nearly have all 40 slots filled. October is Tween-tober and they will be having a pumpkin decorating contest in October at the Library.
- Arena – Sand\Clay removed from the rink. Concrete cleaning underway and plans for installing glass in the next week or so. Anticipating start-up of the ice system within 2 weeks.
- Electric Department – Wrapping up Cottonwood Lake Drive project. Boring in a fiber line at the airport for their AWOS system that is currently down due to lightning strike. GIS mapping presentation was done for some Department Heads and they will continue to look at options.
- Telecom – Project to hook up a couple more customers on County Road 26.
- Police – Staying busy with calls.
- Building and Zoning – Avera Clinic project anticipated to start around October 7th. Apartment building plans have been submitted and Windom building permit ready to go. Property owner at Collins & Miller Avenue has been working on cleaning up, so the City may not have to spend the funds (or as much) to get these properties cleaned up.

- EDA – Signs south of the Liquor Store along Highways 60/71 to advertise the downtown business district are ready to be installed when the Electric Dept. has the time. DGR is done with some of the preliminary engineering for the Cemstone project. Excess fill from the Avera Clinic project may be donated to the City for placement at the WRA for future expansion of that facility.
- Parks – Staff working on mowing and fall prep.
- Street Department – Street crew out patching streets today. Street sweeper is down 1-2 weeks for maintenance (warranty work by the manufacturer). Tree trimming is planned for Fall\Winter as they partner with the Electric Dept. and use some of the equipment.
- Water\Wastewater – DNR presentation on well head and aquifer protections at the City Council meeting on October 1. The five year landfill review was recently completed and found no major issues. The department has had some lines televised and cleaned as prep for the 2020 Street Project.
- Community Center – Busy with weddings, gun show and the 20-year Anniversary celebration.

CITY COUNCIL – October 1, 2019

The upcoming City Council meeting will include these highlights:

1. **MN DNR – Community Based Aquifer Management Presentation**
2. **Windom Area Health - Update**
3. **Street Closure and Bonfire – Homecoming festivities**
4. **1st Reading Ordinance #181 – Amending Chapter 118 – Alcoholic Beverages**
5. **Resolution Calling for Public Hearing – Miscellaneous Special Assessments**
6. **Hiring Recommendations (Recreation Director and PT Office Assistant)**
7. **Contractor Payments**

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Thank you very much to **Andy Spielman** for doing the base for the Windom Softball Association Eagle Statute
- **Officers Huse, Norell and Hillesheim** for conducting ALICE Training for City employees
- Thanks to **Council Member Grunig** for attending ALICE Training

Thank you to everyone for your hard work and dedication to the citizens of our community.