



# Application for Right of Way Excavation or Obstruction Permit

City of Windom – Building and Zoning Department  
444 9<sup>th</sup> Street  
P.O. Box 38  
Windom, MN 56101  
507-831-6125

<u>Applicant Name</u>	<u>Email</u>	<u>Phone</u>	
<u>Company Name</u>	<u>Phone</u>		
<u>Company Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
<u>Emergency Contact Name</u>	<u>Email</u>	<u>24 Hour Phone</u>	

<b>Gopher State Registration Number:</b>			
<b>Method of Installation:</b> <input type="radio"/> Open Trench <input type="radio"/> Boring <input type="radio"/> Plowing <input type="radio"/> Jacking <input type="radio"/> Other: _____			
<b>Size and Type of Pipe or Conduit:</b>		<b>Depth From Surface:</b> _____ (feet) _____ (inches)	
<b>Size of Excavation:</b> Length: _____	Width: _____	Depth: _____	<b>Total Linear Feet Installed:</b> _____
<b>Surface to Be Disturbed</b> (must be restored by applicant): <input type="radio"/> Roadway <input type="radio"/> Alley <input type="radio"/> Turf Only <input type="radio"/> Other _____			
<b>Construction Start:</b>	<b>Days of Construction:</b>	<b>Completion Date:</b>	
<b>Is Traffic Detour Necessary:</b> <input type="radio"/> Yes <input type="radio"/> No    If yes, a traffic control plan and map of detour route is required.			
<b>Description of Work:</b>			

**ACKNOWLEDGMENT:** *By signing this application, I (the applicant/company) hereby acknowledge that I must adhere to all of the City of Windom's Right of Way Construction Regulations §95.30 thru §95.99 and any other applicable ordinances, including MN Statutes and Rules. The applicant shall also comply with the regulations of all other governmental agencies for the protection of the public. It is the responsibility of the applicant to restore all disturbed surfaces with similar material as surrounding areas. Permit valid for 180 days from date of permit issue.*

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**Required Documents:**

Permit Fee   
  Scaled drawings (1) Paper set and (1) Electronic copy   
  Installation Locations   
  Performance bond and/or proof of insurance required if project is more than 500 total feet.

===== **CITY USE BELOW** =====

<b>Application Received By</b>	<b>Date</b>	<b>Permit Number</b>
<b>Signature</b>	<b>Title</b>	
<b>Signature</b>	<b>Title</b>	
<b>Payment</b>		
Paid By: _____ Check No.: _____ Amount: _____ Received By: _____		
<b>Special Provisions or Conditions:</b>		

**Approved**   
  **Denied**   
 **Date Issued:** \_\_\_\_\_

*RIGHT OF WAY PERMIT NOT VALID UNLESS SIGNED BY CITY OF WINDOM*