

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



41st Edition

October 29, 2019

Department Head Meeting Highlights

On October 29th the topics discussed included the following:

- LMCIT Insurance Renewal – The property and equipment covered by the City's insurance provider, League of Minnesota Cities Insurance Trust (LMCIT), was reviewed by the Department Heads and revisions noted. Information will be forwarded to Josh Peterson, Bank Midwest, as our agent of record so he can make the revisions with LMCIT and get the renewal for 2020 completed.
- 2020 Budget Workshops & Budget Approval – On October 30th the City Council will hold their budget workshop with the Departments impacting the tax levy from 430 – 10 pm at City Hall, Council Chamber. At 5:00 pm prior to the November 17th City Council meeting the Enterprise funds will present their capital requests. On December 3rd the proposed budget will be presented and public input received; then on December 17th the City Council will vote on the 2020 budget.
- Retirement – On October 18th Mike Haugen, Water\Wastewater Superintendent, turned his retirement notice. Mike has been a City employee for 35 years. Thank you for your service and best wishes with your future.
- Water\Wastewater Superintendent Hiring – The Windom Utility Commission, with the concurrence of the Personnel Committee, is recommending that Glenn Lund be promoted to Superintendent.
- Board and Commission Meetings – Public Notice Reminder – Meetings are officially noticed by placing an agenda on the City Hall bulletin board. Please also place all meeting notices on the common calendar within the City's website. Denise or Chelsie can assist you with the calendar if needed.
- SMART Goals Due – SMART goals are due no later than **November 27th** as they will be included in the City Council packets for December 3rd.

Activities & Project Updates

- Liquor Store – Wine tasting event will be November 8th at the Community Center.
- City Hall – Wellness activities are done for the year and incentive payments will be coming before the end of the year.
- Library – Pumpkin decorating contest went well and they are getting a lot of votes for the best ones.
- Arena – Ice season is underway. Storage nearly completed and working on studio rink with a goal of mid-November.
- Electric Department – Nearly finished with the Cottonwood Lake Drive project. Setting the transformer and pulling wire for the new apartment complex.

- Telecom – Blandin award for courage in starting and supporting broadband in rural Minnesota. Staff is re-installing some damaged peds and still working on gigacenter migration.
- Police – Very busy week with 9 adult arrests.
- Building and Zoning – Avera Clinic dirt work progressing and construction work on the Apartment complex.
- EDA – Cemstone preliminary engineering nearly completed. Applying for grants to help off-set costs.
- Parks – Buildings closed up for the winter.
- Street Department – Crew out with the street sweeper and equipment is ready for snow plowing season.
- Water\Wastewater – SW MN Operators meeting in Windom on October 30th. Working on bio-solids hauling.
- Community Center – Gun and Knife Show went well. Ethan Jacobs is the new custodian hire.

CITY COUNCIL – November 5, 2019

The upcoming City Council meeting will include these highlights:

1. **Public Hearing for Residential Tax Abatement – 1940 Great Bend Blvd**
2. **Resolution Calling for a Public Hearing on the Proposed 2020 Street Project**
3. **Firefighter Relief Association – Request for Increase in Benefit Level**
4. **Personnel Recommendations**
5. **Resolution Designating Annual Polling Place**
6. **Set Time for November 17th Budget Workshop**
7. **Contractor Payment(s)**

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Council Member Quade wants to thank the **Community Center staff, Liquor Store staff and Windom Fire Department** for all their help to make the Community Center 20th Anniversary Event a success.
- Mayor Jones expressed his thanks to **Drew Hage** for arranging presentation time for the City of Windom on a bus tour with eight State of Minnesota Agency Commissioners and their stop at Prime Pork on October 24th. This was an excellent opportunity to show case our community.
- Congratulations to **Windomnet** for their continued work and for receiving a Blandin award. **Jeff Dahna** and **Denise Nichols** represented Windomnet and the City for the award presentation.

Thank you to everyone for your hard work and dedication to the citizens of our community.