

# CITY OF WINDOM

## NEWS & NOTES

By: Steve Nasby, City Administrator



42nd Edition

November 12, 2019

### Department Head Meeting Highlights

On November 12<sup>th</sup> the topics discussed included the following:

- 2020 Budget Workshop – Enterprise Funds – At 5:00 pm prior to the November 17<sup>th</sup> City Council meeting the Enterprise funds will present their capital requests. On December 3<sup>rd</sup> the proposed budget will be presented and public input received; then on December 17<sup>th</sup> the City Council will vote on the 2020 budget.
- City Hall Office – To accommodate staffing changes and continue to provide Customer Service there will be some shuffling of offices\desks over the next few weeks.
- SMART Goals Due – SMART goals are due no later than **November 27<sup>th</sup>** as they will be included in the City Council packets for December 3<sup>rd</sup>.

### Activities & Project Updates

- Liquor Store – Wine tasting event held on November 8<sup>th</sup> at the Community Center saw 140 attendees. This is a significant increase from about 90 attendees last year.
- City Hall – This is the last day for open enrollment for health insurance. Wellness activities are done for the year and incentive payments will be coming before the end of the year. Staff will be moving desks to adjust for staffing needs.
- Library – Busy Bee tours are underway with kids visiting the library and Nancy doing some on-site visits. Bids are being taken for the Children’s Library painting. Approximately December 1<sup>st</sup> work on the restroom remodeling will start.
- Arena – Staff resuming work on the studio rink. Working on an event “Skating with Santa” for the holidays. Estimates on the roof work are starting to come in.
- Electric Department – Cottonwood Lake Drive project is finished, but tear down of the old system may not be done until spring. Staff still researching and having demonstrations on a GIS system.
- Telecom – Wrapping up some outside work. Decommissioned the old CO loop fiber drive system. SMBS is renting some rack space.
- Police – Dog recently was used on a situation where a person barricaded themselves. When the dog arrived the person surrendered, thus improving Officer safety.
- Building and Zoning – Avera Clinic dirt work still progressing. Footings and foundations at the Apartment are done along with 2/3 of the plumbing. Public Hearing for a variance at 616 10<sup>th</sup> Street for a garage.

- EDA – Update on National Park Service Planning grant. Possible conveyance of the City parcel between Shopko and the Guardian Inn to the EDA. De-certification of two TIF districts and discussion regarding continuation of the residential tax abatement program.
- Parks – Commission meeting November 13<sup>th</sup> and will discuss Dog Park.
- Street Department – Did 2 weeks of street sweeping, but not all leaves are off the trees. With the snow, there will likely not be any more street sweeping this year. Crew working on hauling stuff away from the Compost Site.
- Water\Wastewater – Bio-solids hauling of 487,000 gallons done. New filter building is on-line at the Wastewater Treatment Plant and a water service is being installed at the Lohse building.
- Community Center – New custodian has started this week. Chamber event went well and the Wine Tasting event was very well attended. Starting an open gym on Monday nights from 5-730 pm for \$2 per person.

### **CITY COUNCIL – November 19, 2019**

The upcoming City Council meeting will include these highlights:

- 1. Public Hearing for Miscellaneous Special Assessments**
- 2. Donations to Windom PD, Library and Tennis Court Project**
- 3. Highway 60 Corridor Study Update**
- 4. Bond Refinancing and Engagement Letter**
- 5. Planning & Zoning – Variance for 616 10<sup>th</sup> Street**
- 6. De-certification of TIF Districts 1-15 and 1-17**
- 7. 1<sup>st</sup> Reading of Ordinance to Transfer City Property to the EDA**
- 8. Personnel Actions – Water\Wastewater Superintendent and Wastewater Foreman Posting**
- 9. Lutheran Social Service Use Agreement for Senior Dining at the Community Center**
- 10. Resolution Appointing Election Judges**
- 11. Contractor Payments (if any)**

### **KUDOS**

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Thanks
- Mayor
- Congratulations

Thank you to everyone for your hard work and dedication to the citizens of our community.